



Summary of the criteria for promotion

1.0 Criteria for Promotion to Associate Professor:

- **Associate Professor.** The candidate must show high-quality performance in all three areas of teaching, scholarly endeavors and service. The candidate should also have demonstrated behavior that indicates that he/she will continue to do so. A satisfactory or adequate record as an assistant professor is not sufficient; there must be very clear indication, based on hard evidence and outside peer evaluations, that the candidate has in fact attained high levels of accomplishment.
- To apply for the rank *of Associate Professor*, the candidate must have spent no fewer than five years in the rank of Assistant Professor.
- **Publications:**
 - The faculty member desiring to be promoted to the rank of associate professor must have demonstrated his/her ability to engage in scholarly endeavor and to publish.
 - The applicant should submit for consideration of promotion and external peer review evaluation at least four refereed (not edited) publications. Publications to be considered include reputable peer-reviewed journals articles, scholarly books and book chapters, review articles, and other creative work. The type of publications acceptable for promotion in the discipline should meet both the Qatar University (QU) and College requirements.
 - Please refer to the college policy for the minimum requirement for publication and the criteria of senior authorship
 - The majority out of the four referees should recommend promotion of the candidate. Additionally, there should be no discrepancy between the referee's written report and assessment on the quality of the candidate's promotion dossier, and the final recommendation made on promotion. The evaluation of the referee should clearly state at the end of the report whether he/she recommends in favour or against promotion" using both the promotion standards established by Qatar University and those criteria set by the respective colleges. If such a discrepancy exists, the Chair of QU Academic Promotion Committee (APC) will contact the referee and seek clarification.
- If the APC retains that the referee's written report is superficial and/or inconsistent, the report will not be considered.

2.0 Criteria for Promotion to Professor:

- **Professor.** This rank is reserved for candidates who have established reputations in their respective fields and whose contributions to their profession, as well as work in support of the University's mission, are deemed excellent. There should be evidence of significant development and achievement in teaching, scholarship and service since being appointed to the rank of associate professor. The candidate must have clear evidence as documented by outside peer evaluations as well as other materials.
- To apply for the rank of **Professor**, the candidate must have spent no fewer than five years in the rank of Associate Professor.
- *Publications:*
- The faculty member desiring to be promoted to the rank of professor must have established a reputation of being a scholar and authority in his/her field.
- The faculty member desiring to be promoted to the rank of associate professor must have demonstrated his/her ability to engage in scholarly endeavor and to publish.
- The applicant should submit for consideration of promotion and external peer review evaluation at least six refereed (not edited) publications. Publications to be considered include reputable peer-reviewed journals articles, scholarly books and book chapters, review articles, and other creative work. The type of publications acceptable for promotion in the discipline is should meet the Qatar University (QU) and College requirements.
- Please refer to the college policy for the minimum requirement for publication and the criteria of senior authorship
- The majority out of the four referees should recommend promotion of the candidate. Additionally, there should be no discrepancy between the referee's written report and assessment on the quality of the candidate's promotion dossier, and the final recommendation made on promotion. The evaluation of the referee should clearly state at the end of the report whether he/she recommends in favour or against promotion" using both the promotion standards established by Qatar University and those criteria set by the respective colleges. If such a discrepancy exists, the Chair of QU Academic Promotion Committee (APC) will contact the referee and seek clarification.
- If the APC retains that the referee's written report is superficial and/or inconsistent, the report will not be considered.

3.0 Required from External Referees:

- Review and understand QU and the College specific criteria for promotion and the role of external referee;
- Complete the assessment form provided thoroughly and accurately (Please type the report to facilitate reading it);
- Provide justification for the promotion recommendation;
- Provide a brief paragraph describing the quality of publication and outlets of the promotion candidate; and,
- Ensure there is no discrepancy between the referee's quantitative and qualitative assessments.

Full details of the policy and procedures can be found at Qatar University Promotion policy and at the following web site: http://www.qu.edu.qa/offices/vpcao/faculty_promotion.php